**DMBA112 Human Resource Management**

**Assignment Set – 1**

1. Define the term ‘Recruitment’. Explain the various sources of recruitment.

2. Explain the concept of succession planning. State the advantages that a structured Succession Planning System brings to an organization.

3. Describe Human Resource Planning. Elaborate on the process of Human Resource Planning.

**Assignment Set – 2**

4. Describe the concept of Competency and its linkage to various HR systems.

5. Define ‘Job Analysis’. Elaborate on the process of job analysis.

6. Explain the concept of Employee Welfare and the benefits of Employee Welfare.

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